

ClubSpark Court Booking Guide

Read below for guides on:

- 1) [Viewing the booking sheet](#)
- 2) [Booking a court](#)
- 3) [Cancelling a booking](#)
- 4) [Using the ClubSpark Booker app](#)

<http://www.lydneytennisclub.co.uk/court-booking.html>

Booking Sheet

The booking sheet will show the availability of all courts at the club on the chosen day.

Book your court [MAKE A BOOKING](#) | [MY BOOKINGS](#)

Please select a court and a time when you would like to play.

Monday 1st May View By Date TODAY

	Court 1 <small>Full, Outdoor, Floodlit, Hard</small>	Court 2 <small>Full, Outdoor, Floodlit, Hard</small>	Court 3 <small>Full, Outdoor, Floodlit, Hard</small>	Court 4 <small>Full, Outdoor, Floodlit, Hard</small>	
07:00					07:00
07:30					07:30
08:00					08:00
08:30					08:30
09:00					09:00
09:30					09:30
10:00					10:00
10:30					10:30
11:00					11:00

Clicking the 'Today' button will automatically bring up the schedule of the current day.

Selecting the calendar icon brings up an overlay where you can choose a specific day you would like to view.

You can scroll to previous or future days by clicking the arrows on either side of the 'Today' button.

Booking a Court

To book a court, click on your desired booking slot on the booking sheet.

Book your court						MAKE A BOOKING MY BOOKINGS
Please select a court and a time when you would like to play.						
Monday 1st May						View By Date TODAY
	Court 1 Full, Outdoor, Floodlit, Hard	Court 2 Full, Outdoor, Floodlit, Hard	Court 3 Full, Outdoor, Floodlit, Hard	Court 4 Full, Outdoor, Floodlit, Hard		
07:00					07:00	
07:30					07:30	
08:00					08:00	
08:30					08:30	
09:00					09:00	
09:30					09:30	
10:00	BOOK AT 10:00				10:00	
10:30					10:30	
11:00					11:00	

After clicking on the booking slot an overlay will appear.

Make a booking

Court 1: Mon 1st May from 10:00 until 10:30

For 30 minutes.

BOOK NOW

You can now choose how you want your slot for by selecting a time from the drop down menu. It can last a maximum of 2 hours. To book the court, click the 'Book now' button.

Make a booking

Court 1: Mon 1st May from 10:00 until 11:00

For 60 minutes.

BOOK NOW

If you have not already signed in through your ClubSpark account you will be prompted to do so. You will also have the option of registering with ClubSpark if you don't have an account or signing in through your LTA, Facebook, Google or Microsoft account.

ClubSpark Sign in or Register

Lydney
tennis club

Sign in to book your session

Don't already have an account? [register](#)

If you registered with an email address and password...

Email address


Password


Remember me?


[Forgotten your password?](#)


SIGN IN

If you registered with your LTA or social account...

 **LTA**

 **Facebook**

 **Google**

 **Microsoft**

If this is your first time using the system, you will be asked to accept the club's T&Cs for using the courts.

Do not select the second box to receive information from Lydney Tennis Club. [NOTE: we will never give your information to or send offers from third parties]

Terms of use

Terms and Conditions

Please tick this box to confirm you agree to the [Terms and Conditions](#).

Occasionally, Lydney Tennis Club may also use your details to:

Send you information about our offers and about offers from carefully selected third parties by post/email/SMS. Please tick this box if you do NOT want to hear about these offers.

CONTINUE

Once signed in you will be taken to the booking confirmation page, which will give details of the booking. You will also be sent a confirmation email.

✓
Your booking has been confirmed.

Booking details

01 May 2017	10:00 until 11:00
Court 1	John Smith

If you have any queries, please email nikkisalter@mail.com or call us on **01594368031**

Book another court
View my bookings

You can now select 'Book another court' or 'View my bookings'.

Your name will appear in the booking sheet, as shown in the image below.

Monday 1st May					View By Date ▾		<	TODAY	>
	Court 1 <small>Full, Outdoor, Floodlit, Hard</small>	Court 2 <small>Full, Outdoor, Floodlit, Hard</small>	Court 3 <small>Full, Outdoor, Floodlit, Hard</small>	Court 4 <small>Full, Outdoor, Floodlit, Hard</small>					
07:00					07:00				
07:30					07:30				
08:00					08:00				
08:30					08:30				
09:00					09:00				
09:30					09:30				
10:00	JOHN SMITH				10:00				
10:30					10:30				
11:00					11:00				

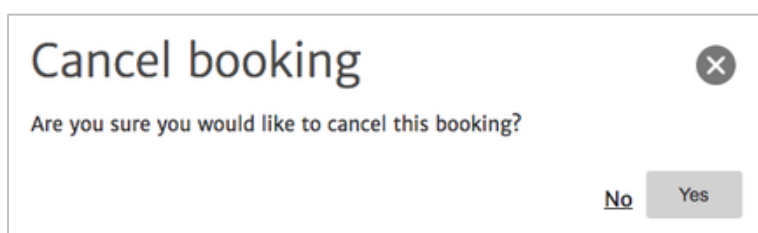
Cancel a Booking

There are two ways to cancel a booking. The first way is to click on the 'My bookings' tab on the booking sheet. The second way is within the email, click on the link 'click here to manage your bookings', which will open your 'My bookings' page. This will bring you to a list of your upcoming bookings.



Date	Time	Court	
01/05/2017	10:00 - 11:00	Court 1	Cancel
03/05/2017	20:00 - 21:00	Court 3	Cancel
05/05/2017	13:30 - 15:00	Court 2	Cancel

To cancel a booking, click the 'cancel' tab adjacent to the booking you would like to cancel.




Cancel booking ✕

Are you sure you would like to cancel this booking?

[No](#)

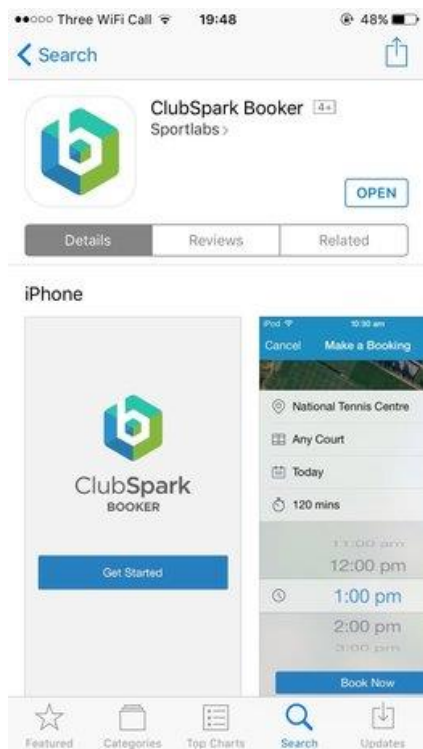
You will see that this booking now shows as 'cancelled' on your 'My bookings' page.



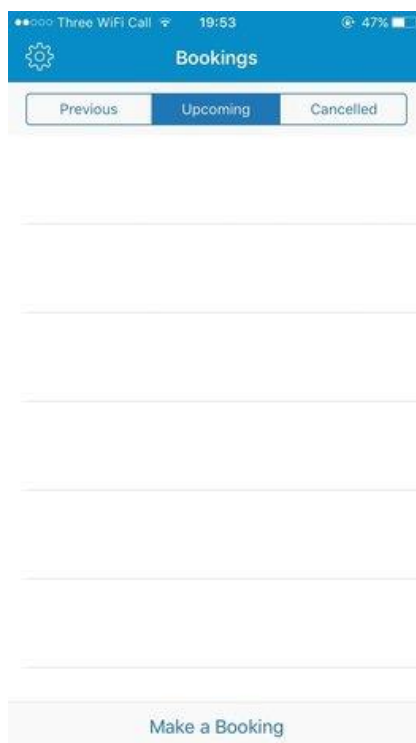
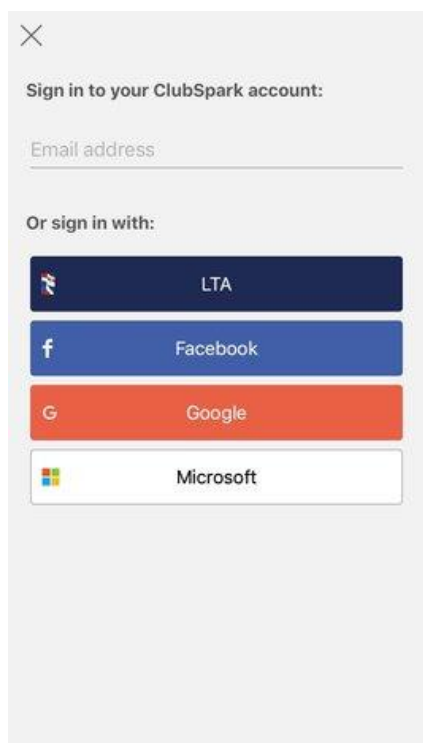
Date	Time	Court	
01/05/2017	10:00 - 11:00	Court 1	Cancelled
03/05/2017	20:00 - 21:00	Court 3	Cancel
05/05/2017	13:30 - 15:00	Court 2	Cancel

Use the ClubSpark Booker App

Download the ClubSpark Coaching App on [iOS](#) or [Android](#), or search for 'ClubSpark' on the App Store.

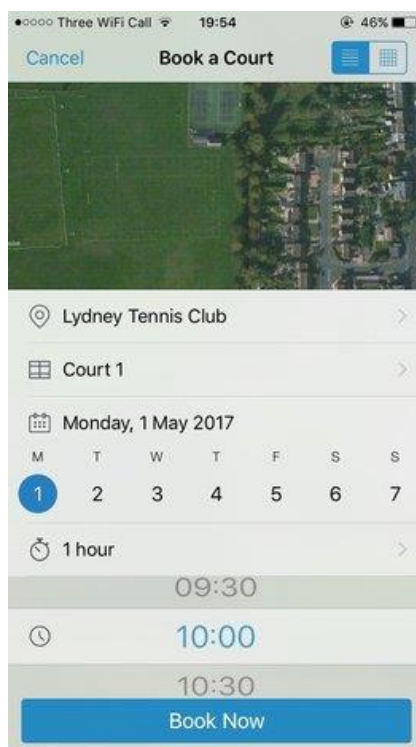


Sign into the app, using the same account as you use to sign into ClubSpark and then select 'Make a Booking'.

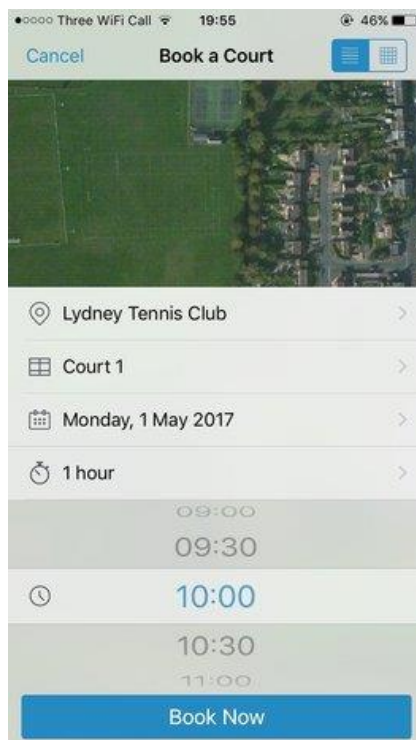
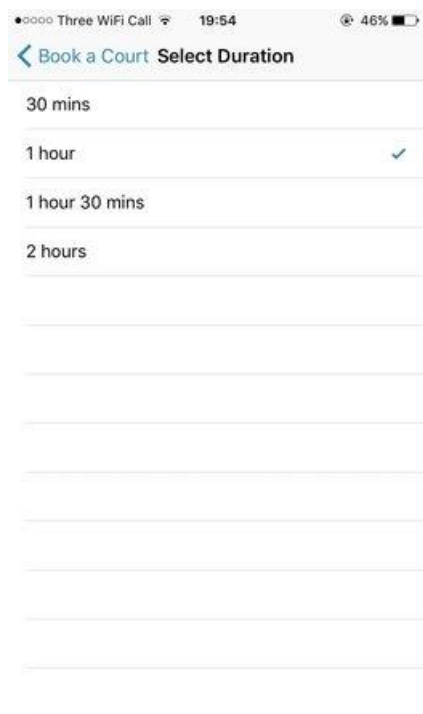


ClubSpark Court Booking Guide

Select your court type, followed by the day which you would like to play.

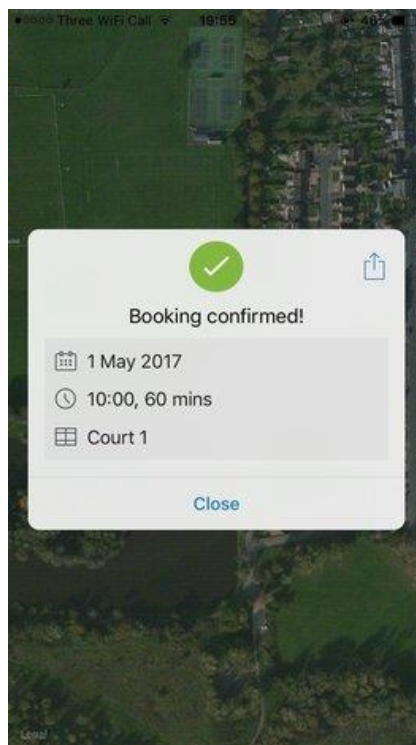
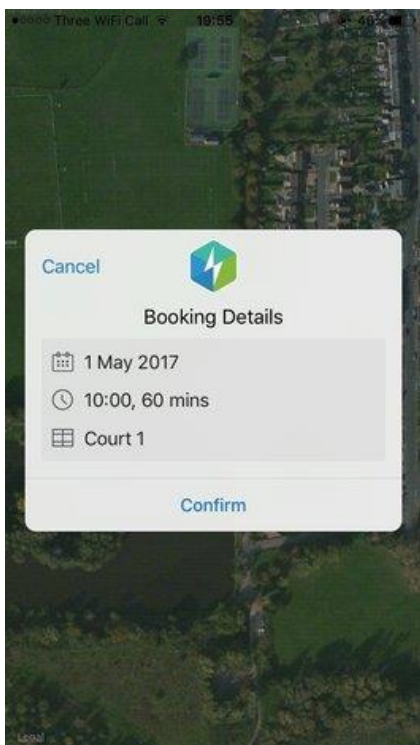


Now select your duration and the time which you would like to play. Please note, only available times will be displayed.

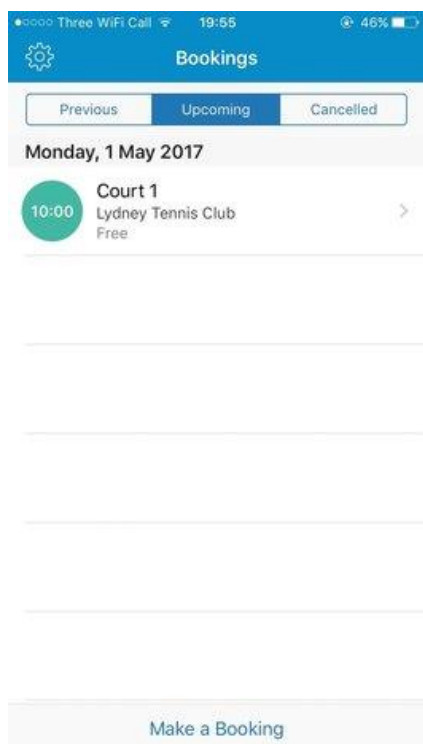


ClubSpark Court Booking Guide

Selecting 'Book Now' will bring up the confirmation overlay.



Your booking will then appear in your 'Upcoming' tab.



Download the ClubSpark Booker app:

iOS - itunes.apple.com/gb/app/clubspark-booker/id1028325841

Android - play.google.com/store/apps/details?id=com.sportlabs.clubsparkplayers